

**Central Bedfordshire
Shadow Health and Wellbeing Board
Draft Terms of Reference**

1. Purpose

The Health and Wellbeing Board is the infrastructure which brings together key local commissioners for health, social care and public health. The Shadow Board will undertake this role until the formal constitution of the Health and Wellbeing Board.

The Shadow Health and Wellbeing Board will provide strategic leadership and promote integration across health and adult social care, children's services, safeguarding and the wider local authority to secure high quality and equitable health and wellbeing outcomes for the population of Central Bedfordshire.

The Shadow Board will oversee and facilitate relevant transitional arrangements for health, social care and public health, as well as a smooth transition to the Statutory Health and Wellbeing Board

2. Aims & Objectives

- a. Promote strategic alignment, integration and partnership working between the NHS, social care, public health and other local services
- b. Ensure a joint strategic approach to commissioning and that commissioning decisions reflect local priorities and targets and delivers on national and locally agreed outcomes
- c. Develop constructive partnership arrangements with the local GP Consortia to improve the health and wellbeing of the population
- d. Lead on Joint Strategic Needs Assessment and strengthen approach to health intelligence function
- e. Shape what the 'local' Public Health Service looks like and support the Director of Public Health to deliver health improvement targets
- f. Improve democratic accountability for the delivery of health care and health improvement outcomes for Central Bedfordshire residents
- g. Strengthen patient voice through greater patient involvement and ensure services are responsive to the needs of the local population
- h. Maintain an overview of major service redesign impacting on Central Bedfordshire residents and make recommendations to enable improved and integrated care delivery

3. Role

The Board will:

- be responsible for developing the long term strategic vision for health and social care, as well as health improvement priorities

- oversee the development and delivery of a Central Bedfordshire Joint Strategic Needs Assessment and ensure commissioning is based on sound evidence and reflects the needs of the local population
- oversee the development of a high-level Joint Health and Wellbeing Strategy which includes wider health determinants e.g. education and housing
- promote integration and partnership across the area including commissioning plans across NHS, social care, and public health
- have oversight of the health and care economy in Central Bedfordshire and be required to sign off commissioning plans
- foster commitment and joint working with partners to achieve health improvements, reduction in health inequalities and improvements in adult social care and housing
- support Clinical Commissioning Group to ensure provision of appropriate, high-quality care, for children and young people and their families, and
- monitor needs and address emergence of health inequalities
- ensure a coherent and effective public health arrangements are in place across the council and other commissioners to deliver national objectives for improving population outcomes
- promote a more integrated, coherent and efficient delivery of health and social care through closer alignment, including pooling budgets, between the council and GP Consortia to secure and maximise the benefits of joint commissioning (interagency working and fostering opportunities for co-location e.g. social care staff within GP clusters
- support and maintain oversight of the Quality, Innovation, Productivity and Prevention (QIPP) programme in Central Bedfordshire
- commission and monitor the effectiveness of local HealthWatch as consumer voice providing complaints advocacy services and supporting individuals to exercise choice
- ensure the inclusion of and consultation with local communities, residents and partners about their views and priorities to influence planning and shape delivery
- ensure that due account is taken of social cohesion and diversity issues including those related to priority groups, neighbourhoods and communities; and the wider place shaping agenda
- receive reports and have oversight of performance against delivery plans for local priorities and national outcomes frameworks for the health, public health and social care.

4. Partnership Structure

The Health and Wellbeing Board will be chaired by an elected member of the Council and will elect its Vice-Chairman.

The Board will deliver its functions through a number of delivery partnerships yet to be determined which will include a Strategic Commissioning Group, a Children & Young People Group (Children's Trust) and a Healthier Communities and Older People's Group. However, overall responsibility for monitoring the delivery of key strategic targets will rest with the Health and Wellbeing Board.

5. Membership

The Health and Wellbeing Board will operate via a core of key members while sustaining and communicating with a wider stakeholder group.

Council Leader or representative

Appropriate Council Executive Members

Chief Executive of Central Bedfordshire Council

Chief Executive of PCT or representative (during Shadow period)

Chief Operating Officer, Bedfordshire Clinical Commissioning Group

Chair of the Bedfordshire Clinical Commissioning Group

Director of Public Health

Appropriate Council Directors including:

Director of Adult Social Care

Director of Children Services

Representative of NHS Commissioning Board

Local representative of HealthWatch

- Members of the Board agree to share all relevant data, not protected by Data Protection legislation, to allow performance and other joint working arrangements to be properly monitored and managed
- The Board will meet quarterly. However during the transition period it may meet with greater frequency
- Dates and times of meetings will be agreed and published
- Agendas and supporting documents will be issued at least 5 working days before each meeting and minutes will be produced and circulated within ten working days of the meeting
- Committee support will be provided by the Committee Services team in Legal & Democratic Services.

Substitutions - Each Board member who is unable to attend a meeting may arrange for their named substitute to attend in his/her place.

6. Quorum

To be determined by the Council's Legal Advisers.

7. Accountability

During the Shadow period accountability will be to the Council's Executive. This may change following enactment of the Health and Social Care Bill.

8. Governance Framework

The Health and Wellbeing Board is a committee of the local authority under section 102 of the Local Government Act 2000.

9. Partnership Compact

Board members will sign the Health and Wellbeing Board Compact.